

**INDEX**  
**TORRANCE CITY COUNCIL – APRIL 2, 2013**

<b><u>SUBJECT</u></b>	<b><u>PAGE</u></b>
<b><u>OPENING CEREMONIES</u></b>	
1. Call to Order/Roll Call	1
2. Flag Salute/Invocation	1
3. Affidavit of Posting/Waive Further Reading	1
4. Withdrawn, Deferred or Supplemental Items	1
5. Council Committee Meetings and Announcements	2
<b><u>COMMUNITY MATTERS</u></b>	
6A. Resolution No. 2013-22 re John Bushman	3
6B. Resolution No. 2013-23 re Robert Reeve	3
6C. Proclamation re “DMV/Donate Life Month”	3
6D. Proclamation re “Safety Seat Checkup Week”	3
7. <b><u>ORAL COMMUNICATIONS #1</u></b>	4
<b><u>CONSENT CALENDAR</u></b>	
8A. Master Prepaid Lease re Sea Aire Golf Course	4
8B. Agreement Amendment re Legal Services	4
8C. Purchase of Thermal Imaging Cameras	4
8D. Purchase Order for Surveying Services re Torrance Transit Park and Ride Regional Terminal	5
8E. Agreement re Zamperini Airfield Security Project	5
8F. Contract Amendment for Additional Licenses and Maintenance Support re Business License Module	5
<b><u>ADMINISTRATIVE MATTERS</u></b>	
12A. Lease Agreement for 555-575 Maple Avenue	2, 5
12B. Contract for Design of Sports Fields at 555 Maple Avenue	6
12C. Approval of Budget Workshop/Public Hearing Dates	6
12D. Modification to Letter of Intent to Initiate LAX Flyaway Service	6
12E. Funding Agreement for Torrance Transit Regional Park and Ride Regional Terminal	7
17. <b><u>ORAL COMMUNICATIONS #2</u></b>	7-9
18. <b><u>EXECUTIVE SESSION</u></b>	1, 9
19. <b><u>ADJOURNMENT</u></b>	9
At 8:54 p.m., the meeting was adjourned to Tuesday, April 9, 2013 at 6:00 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.	

April 2, 2013

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:30 p.m. on Tuesday, April 2, 2013 in the Council Chamber at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland and Mayor Scotto.

Absent: None.

Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers and other staff representatives.

Agenda Item 18 was considered out of order at this time.

**18. EXECUTIVE SESSION**

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 18A) Conference with Legal Counsel – Anticipated Litigation, pursuant to California Government Code §54956.9(d)(2).

The City Council reconvened at 7:01 p.m. with all members present. No formal action was taken on any matter considered in closed session.

**2. FLAG SALUTE/ INVOCATION**

The flag salute was led by Torrance Youth Council member Diana Im.

The non-sectarian invocation was given by Councilmember Rhilinger.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO  
WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, March 28, 2013.

**MOTION:** Councilmember Furey moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Numark and passed by unanimous vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

No items were withdrawn or deferred.

## **5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Fire Chief Racowschi announced that ExxonMobil would be conducting their monthly Community Alert Siren testing on Wednesday, April 3, at approximately 11:30 a.m., with additional information available at 310.212.1852.

Councilmember Sutherland announced that the City Council Finance and Governmental Operations Committee will meet on Tuesday, April 9, at 5:00 p.m. in the Council Chamber to discuss the 2012-2013 Second Quarter Budget Review.

Councilmember Brewer announced that the City Council Citizen Development and Enrichment Committee will hold a joint meeting with the Torrance Unified School District on Monday, April 15, at 4:30 p.m. in the Civic Center Library meeting room to discuss joint agency services.

City Clerk Herbers announced that the next commissioner certification classes will be held on Tuesday, June 4, and Thursday, October 24, at 6:00 p.m., with additional information on the City's Clerk's webpage.

City Clerk Herbers invited staff and public to view the works of Torrance Artist Guild member David Wolfram on display in the City Clerk's office for the month of April.

Agenda item 12A was considered out of order at this time.

## **12A. LEASE AGREEMENT FOR 555-575 MAPLE AVENUE**

### **Recommendation**

Recommendation of the City Manager that City Council enter into a lease agreement made by and between the Judicial Council of California, Administrative Office of the Courts, and the City of Torrance for property located at 555-575 Maple Avenue with such property to be used by the City for multi-purpose athletic fields and make the findings pursuant to the California Public Resources Code (PRC) Section 21166 as set forth.

Mayor Scotto provided background information about the three-year effort to reach an agreement to allow the lease of vacant property north of the courthouse for use as athletic fields.

Councilmember Sutherland stated that he supports this lease agreement, but would have preferred a longer term since the City is only guaranteed the use of the property for five years.

Councilmember Furey voiced support for the lease agreement, noting that the six-acre site will provide much needed sports facilities in a centralized location.

**MOTION:** Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Numark and passed by unanimous vote.

Mayor Scotto expressed appreciation to L.A. County Supervisor Don Knabe, California Chief Justice Tani Cantil-Sayauye, Torrance Court Presiding Judge Mark Arnold and Curtis Child, Director of the Office of Government Affairs, Judicial Council of California, Councilmember Furey, and Assistant City Manager Giordano for their assistance in this matter. He recognized former Assemblywoman Betsy Butler for the invaluable support she provided in reaching this agreement.

6. **COMMUNITY MATTERS**

6A. **RESOLUTION NO. 2013-22 RE JOHN BUSHMAN**

**RESOLUTION NO. 2013-22**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
HONORING JOHN BUSHMAN UPON HIS RETIREMENT FROM THE  
CITY OF TORRANCE AFTER TWENTY-TWO YEARS OF SERVICE

**MOTION:** Councilmember Rhilinger moved for the adoption of Resolution No. 2013-22. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

Mayor Scotto presented the proclamation to John Bushman who accepted with appreciation.

Fire Chief Racowski commended Mr. Bushman for his dedicated service and wished him well in his retirement.

6B. **RESOLUTION NO. 2013-23 RE ROBERT REEVE**

**RESOLUTION NO. 2013-23**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
HONORING ROBERT REEVE UPON HIS RETIREMENT FROM THE  
CITY OF TORRANCE AFTER TWENTY-ONE YEARS OF SERVICE

**MOTION:** Councilmember Rhilinger moved for the adoption of Resolution No. 2013-23. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

*To be presented at a later date.*

6C. **PROCLAMATION RE “DMV/ DONATE LIFE CALIFORNIA MONTH**

Mayor Scotto presented a proclamation declaring the month of April as **DMV/Donate Life California Month** in the City of Torrance to Raquel Gonzalez, Ambassador of City of Torrance Donate for Life California.

Ms. Gonzales encouraged everyone to sign up as an organ donor when renewing their driver's licenses or online at [www.DonateLifeCalifornia.org](http://www.DonateLifeCalifornia.org).

6D. **PROCLAMATION RE “SAFETY SEAT CHECKUP WEEK”**

Mayor Scotto presented a proclamation declaring the week of March 31 through April 6, 2013 as **Safety Seat Checkup Week** in the City of Torrance to Heidi Heflin, representative of Safety BeltSafe USA.

Ms. Heflin invited the public to have their children's safety seats checked to make sure they are installed correctly on Saturday, April 6, at the Peterson Automotive Museum in Los Angeles.

\*

The City Council took a brief recess from 7:41 p.m. to 7:51 p.m.

**7. ORAL COMMUNICATIONS #1**

**7A.** Mary Hoffman, Torrance Education Foundation, invited the public to attend a fundraiser at Island's restaurant in Rolling Hills Plaza on Wednesday, April 3, from 5:00-9:00 p.m., noting that flyers for this event are available at [www.TorranceEducationFoundation.org](http://www.TorranceEducationFoundation.org).

**7B.** Marmar Tahery, Attic Advisory Committee, announced that the Youth Council will be hosting their annual Pancake Breakfast on Saturday, April 6, from 7:00 – 11:00 a.m. at the Attic located at 2320 W. Carson Street.

**7C.** Bob Chiota, South Bay Bocce Courts Project, reported on efforts to raise funds to build three permanent bocce ball courts at Columbia Park and announced a fundraiser at the Comedy and Magic Club in Hermosa Beach on Thursday, May 30, with additional information at [www.SouthBayBocceCourts.org](http://www.SouthBayBocceCourts.org).

**7D.** Bill Orton, on behalf of Senator Rod Wright, thanked Mayor Scotto and Councilmembers Furey and Sutherland for attending the "Women of Distinction" luncheon at which three Torrance residents were recognized.

**7E.** Mark Stephenson, resident, again expressed concerns about pension debt.

**8. CONSENT CALENDAR**

**8A. MASTER PREPAID LEASE RE PORTION OF SEA AIRE GOLF COURSE**

**Recommendation**

Recommendation of the City Manager that City Council consent to a Master Prepaid Lease (sublease) from T-Mobile West, LLC, successor-in-interest to T-Mobile West Corporation to Crown Castle International Corporation (Crown) granting certain rights to CCTMO LLC, a subsidiary of Crown to manage and operate with an option to acquire the interest in the site (Lease) for property under Lease from the City of Torrance to T-Mobile West, LLC located to utilize a portion of City-owned property to construct and operate a cellular phone antenna site at 22780 Lupine Drive known as Sea Aire Golf Course.

**8B. AGREEMENT AMENDMENT RE LEGAL SERVICES**

**Recommendation**

Recommendation of the City Attorney that City Council approve a first amendment to the fee agreement with Rutan & Tucker (C2012-146) to provide legal services relating to 1640 Cabrillo Avenue for an additional \$25,000, for a total amount not to exceed \$45,000.

**8C. PURCHASE OF THERMAL IMAGING CAMERAS**

**Recommendation**

Recommendation of the Fire Chief that City Council:

- 1) Appropriate \$37,060 from the Fire Development Impact Fee Fund to purchase four thermal imaging cameras; and
- 2) Authorize the issuance of a purchase order to AllStar Fire Equipment of Arcadia, CA, in the amount of \$37,060 for the sole-source purchase of four (4) ISG XR-HR Hi resolution microbolometer thermal imaging cameras with digitek direct temperature.

**8D. PURCHASE ORDER FOR SURVEYING SERVICES RE TORRANCE TRANSIT PARK AND RIDE REGIONAL TERMINAL PROJECT**

**Recommendation**

Recommendation of the Public Works Director and Transit Director that City Council authorize a purchase order with Psomas of San Diego, CA for a not to exceed amount of \$6,500 for surveying services to prepare a Lot Line Adjustment in conjunction with Measure R Project P4 - Torrance Transit Park and Ride Regional Terminal Project, City Capital Project FEAP #764.

**8E. AGREEMENT RE ZAMPERINI AIRFIELD SECURITY PROJECT**

**Recommendation**

Recommendation of the Public Works Director that City Council approve a consulting services agreement with AECOM Technical Services, Inc. in the amount of \$125,212 for the design modification, construction support and special inspection of Zamperini Airfield Security project, for a two year term beginning April 2, 2013 through April 1, 2015.

**8F. CONTRACT AMENDMENT FOR ADDITIONAL LICENSES AND MAINTENANCE SUPPORT RE BUSINESS LICENSE MODULE**

**Recommendation**

Recommendation of the Information Technology Director, Community Development Director, and Finance Director that City Council:

- 1) Approve a contract amendment to the contract with Accela, Inc. of San Ramon, CA (C2012-151), for the purchase of 40 additional licenses and annual maintenance support through August 22, 2017, in the not-to-exceed amount of \$72,586.80 including five years maintenance at \$8,798.40 annually (cost per license is \$219.96) for a new not to exceed contract amount of \$764,203.80;
- 2) Approve transfer of fiscal 2012/2013 operating budget in the amount of \$17,131.80 (Accela, New World Business License, and Maximo Work Management System maintenance savings) to FEAP #802 (Permit/Business Licenses Software Upgrade) to cover costs of additional Accela user licenses for the business license module; and
- 3) Approve transfer of fiscal 2012/2013 operating budget in the amount of \$24,360.69 (Maximo Work Management System maintenance savings) to FEAP #434 (WMS, Work Management System, Implementation for City-wide Implementation) to cover costs for planned Phase II of the project.

**MOTION:** Councilmember Sutherland moved for the approval of Consent Calendar Items 8A through 8F. The motion was seconded by Councilmember Brewer and passed by unanimous vote.

**12. ADMINISTRATIVE MATTERS**

**12A. LEASE AGREEMENT FOR 555-575 MAPLE AVENUE**

Considered out of order, see page 2.

## **12B. CONTRACT FOR DESIGN OF SPORTS FIELDS AT 555 MAPLE AVENUE**

### **Recommendation**

Recommendation of the General Services Director and the Community Services Director that City Council:

- 1) Award a contract to Land Concern for \$76,425 for design of recreational sports fields located at 555 Maple Avenue; and
- 2) Approve costs not to exceed \$15,000 for engineering services.
- 3) Appropriate \$91,425 from the Capital Improvement Reserve for Future Open Space Acquisition.

Facility Services Manager Landis reported that this contract provides for the design and construction of sports fields on the land the City acquired as a result of the lease agreement approved under Agenda Item 12A, noting that the project is scheduled to be completed in January 2014.

Responding to questions from the Council, City Manager Jackson provided clarification regarding the scope of the project.

Mark Stephensen, resident, requested information about the structure of the contract, which was provided by City Manager Jackson.

Charles Deemer, resident, asked about the layout of fields, and Mayor Scotto explained that the layout has not been determined but the design will be flexible so that various sports can be accommodated, including soccer at different age-levels.

**MOTION:** Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote.

## **12C. APPROVAL OF BUDGET WORKSHOP/PUBLIC HEARING DATES**

### **Recommendation**

Recommendation of the Finance Director and the City Manager that City Council approve May 14, 2013 and May 21, 2013 as dates to conduct two budget workshops/public hearings on the City of Torrance two-year 2013-2015 Operating Budget and, if needed, budget adoption on May 28, 2013.

**MOTION:** Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote.

## **12D. MODIFICATION TO LETTER OF INTENT TO INITIATE LAX FLYAWAY SERVICE**

### **Recommendation**

Recommendation of the City Manager that City Council approve the modification of a Letter of Intent (LOI) with the Los Angeles World Airports (LAWA) to initiate LAX FlyAway Service.

Assistant to the City Manager Chaparyan reported that minor revisions have been made to the original Letter of Intent which do not affect the underlying terms.

**MOTION:** Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote.

**12E. FUNDING AGREEMENT FOR TORRANCE TRANSIT PARK AND RIDE REGIONAL TERMINAL**

**Recommendation**

Recommendation of the Public Works Director and Transit Director that City Council:

- 1) Approve the South Bay Measure R Highway program funding agreement (#MOU.MR312.23 A-1) to be executed with Los Angeles County Metropolitan Transportation Authority ("Metro") for the Measure R project P4, Torrance Transit Park and Ride Regional Terminal Project, City Capital Project FEAP #764; and
- 2) Upon approval of funding agreement, appropriate \$17,100,000 of Measure R funding into FY 2012-2013 at \$10,500,000 and FY 2013-2014 at \$6,600,000 to said project for a new not to exceed project cost of \$18,100,000.

Transportation Manager Semaan reported that this is the second and final agreement with Metro for Measure R funding, which will allow for design and completion of the Torrance Transit Park and Ride Regional Terminal.

In response to Councilmember Brewer's inquiry, Transit Director Turner advised that the layout of the project will remain the same as previously approved by the Council but there may be some changes to the look of the project during the design phase.

Mark Stephensen, resident, requested clarification regarding the criteria that will be used to evaluate responses to the RFP (Request for Proposal) for design services for the project, which was provided by City Manager Jackson.

Charles Deemer, resident, received confirmation that the City will be reimbursed for the purchase of the parcel on which the transit center will be built.

**MOTION:** Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote.

\*

The City Council met as the Public Housing Agency from 8:31 p.m. to 8:34 p.m.

**17. ORAL COMMUNICATIONS #2**

**17A.** Councilmember Barnett thanked Hazel Taniguchi, the Torrance Sister City Association and the Kashiwa International Relations Association for their efforts in planning and hosting the Council's visit to Kashiwa, Japan to celebrate their 40<sup>th</sup> anniversary as sister cities.

**17B.** Councilmember Barnett congratulated tournament director John Joseph on the successful Torrance National High School Varsity Fast Pitch Tournament held at Wilson Park on March 21 through March 23 and thanked Community Services staff for their assistance with this event.

**17C.** Councilmember Brewer reported on the Council's trip to Kashiwa, Japan.

**17D.** Councilmember Brewer thanked residents who supported the Torrance Education Foundation by attending the Celebrate Education dinner on March 29.



**17E.** Councilmember Brewer provided contact information for the reporting of non-functioning streetlights.

**17F.** Councilmember Brewer announced that Friends of the Torrance Theatre Company will be holding a fundraiser at the Comedy and Magic Club in Hermosa Beach on Thursday, April 25, at 6:30 p.m.

**17G.** Councilmember Furey echoed comments on the Kashiwa trip.

**17H.** Councilmember Furey reported that the month of April is “Distracted Driving” month in California and police agencies throughout the state are targeting people who use their cellphones while driving without a hands-free device.

**17I.** Councilmember Furey, with the concurrence of Council, requested that a meeting of the City Council Planning and Design Committee be convened in the near future to discuss the possibility of establishing a process to address view obstructing vegetation.

**17J.** Councilmember Numark thanked everyone involved in obtaining the Maple Avenue property for use as athletic fields.

**17K.** Councilmember Numark announced that there will be an Earth Day recycling event on Saturday, April 20, from 10:00 a.m. to 2:00 p.m. in the civic center parking lot at Maple Avenue and Civic Center Drive, which will include free paper shredding, electronics recycling, used oil collection and mulch giveaway.

**17L.** Councilmember Rhilinger announced that the annual Bunka Sai festival will be held on April 20 and 21, at the Ken Miller Recreation Center.

**17M.** Councilmember Rhilinger announced that artwork from the Visions of Unity competition will be on display in the Katy Geissert Civic Center Library for the month of April.

**17N.** Councilmember Sutherland reported that he attended the ribbon cutting ceremony for the new El Pollo Loco at Hawthorne Boulevard and 190<sup>th</sup> Street earlier in the day.

**17O.** Councilmember Sutherland offered a reminder about the Youth Council Pancake Breakfast on Saturday, April 6.

**17P.** Councilmember Sutherland announced that the Torrance Civic Chorale will be presenting a concert “I Hear America Singing” on Saturday, April 13, at 8:00 p.m. at the Armstrong Theatre, with additional information available at 310.781.7171.

**17Q.** Councilmember Sutherland announced that the 2<sup>nd</sup> Annual Old Torrance Festival Day, sponsored by the Torrance Police Department and the Torrance Fire Department, will be held in downtown Torrance beginning at noon on Sunday, April 14, which will include a chili cook-off, carnival games and a display of vintage fire trucks.

**17R.** Transit Director Turner reported that Torrance Transit bus driver George Gonzales won first place in the Five Star Bus Rodeo held on March 23, which included competitors from Culver City, Gardena, Santa Monica and Montebello bus lines.

**17S.** Mayor Scotto commented on the strong bond forged between Torrance City Councilmembers and Kashiwa Assemblymembers and expressed appreciation for their hospitality.

**17T.** Mayor Scotto with the concurrence of Council, requested that staff look into enhancing the vacant lot across the street from Seaside Heroes Park.

**18. EXECUTIVE SESSION**

Considered earlier in the meeting, see page 1.

**19. ADJOURNMENT**

At 8:54 p.m., the meeting was adjourned to Tuesday, April 9, 2013 at 6:00 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.

Attest:

/s/ Frank Scotto

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC  
City Clerk of the City of Torrance

Approved on May 7, 2013